
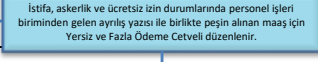
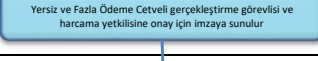
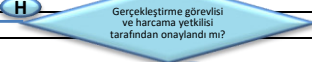
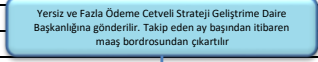
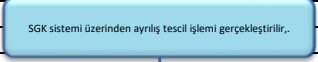
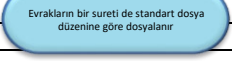


İnsan Kaynakları	İş Akış Süreci	Görev Yetki ve Sorumluluklar	Mevzuat
			657 Sayılı Kanun
Tahakkuk Personeli		Borçlandırma belgelerini hazırlamak.	
Tahakkuk Personeli		Hazırlanan borçlandırma belgesini imzaya sunmak.	
			
Tahakkuk Personeli		SGDB' na göndermek, takip eden aybaşı itibariyle maaş bordrosundan çıkartmak.	
Tahakkuk Personeli		SGK sistemi üzerinden ayrıtlı tescili yapmak.	
Tahakkuk Personeli		Tüm evrakları standart dosya düzenine göre dosyalamak.	

HAZIRLAYAN	KONTROL EDEN	ONAYLAYAN
Candan CAN BİLİŞİK	Eşref TARKU	Prof.Dr. Resul KARA
Bilg. İşletmeni	Fakülte Sekreteri V.	Dekan